

# Wisconsin Temporary Event Operator and Seller Information

Information on this form is required under sec. 73.03(38), Wis. Stats.

Instructions on reverse side.

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## PART A: Event Information: To be completed by the operator of the temporary event

1. Name of Temporary Event FALL FESTIVAL MARKET PLACE
2. Date(s) of Temporary Event SEPTEMBER 23, 2011 + SEPTEMBER 24, 2011
3. Location of Temporary Event (e.g., Venue, City) ST. LUKE CONGREGATION, BROOKFIELD

## PART B: Operator Information: To be completed by the operator of the temporary event

1. Name and Address ST. LUKE CONGREGATION  
18000 WEST GREENFIELD AVE, BROOKFIELD, WI 53045
2. Daytime Telephone Number (262) 782-0032
3. E-mail Address STLUKE@STLUKEBROOKFIELD.ORG
4. Wisconsin Tax Account Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
If blank, check appropriate box:  
 No Taxable Sales       Exempt under Occasional Sales Rule       Exempt Nonprofit Organization  
 Other - Explain: \_\_\_\_\_

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## PART C: Seller Information: To be completed by seller and given to event operator on or before the first day of event.

**THIS IS NOT AN APPLICATION FOR A WISCONSIN TAX ACCOUNT - SEE INSTRUCTIONS**

1. Legal Name \_\_\_\_\_
2. Business Name \_\_\_\_\_
3. Address (Street or Route) \_\_\_\_\_
4. City, State and Zip Code \_\_\_\_\_
5. Home Telephone Number (     ) \_\_\_\_\_  
Business Telephone Number (     ) \_\_\_\_\_
6. Wisconsin Tax Account Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
7. Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
8. Federal Identification Number (FEIN) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
9. Check one box indicating the type of activity you intend to engage in at this event:  
 Selling Taxable Merchandise or Service       Display Only  
 Selling Exempt Merchandise or Service       Exempt under Occasional Sales Rule  
 Direct Sellers, Company Name \_\_\_\_\_       Nonprofit Organization

I declare that the information on this form is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information about temporary events, including forms, instructions and FAQ's can be found on the Department of Revenue's website at [www.revenue.wi.gov/html/temevent.html](http://www.revenue.wi.gov/html/temevent.html). If you have additional questions, please contact the Department of Revenue by e-mail at [tempevtprg@dor.state.wi.us](mailto:tempevtprg@dor.state.wi.us) or telephone at (920) 832-2910. See reverse side for submission instructions.